

VISITORS

- Of course, we have no objection to you receiving friendly, family or business visitors in the studio. But if an extra guest should stay the night, he/she has to be registered by giving his/her name to us. This in function of our fiscal and touristic obligations, insurances.
- In any case, never more than the maximum number of persons per studio can stay overnight: Studio Tartuffe = 2, Studio The Relation = 3/5, Studio 't Opzet = 2.
- ▪ It is absolutely forbidden to have paid visitors at the studio for intimate activities.

ANIMALS

- Animals are not allowed in the guest studios.

TELEVISION

- The television is equipped with a smart card so that you can receive a lot of international channels. You can also log in with your personal account on Netflix, for example. To prevent subsequent guests from continuing to watch on your account, remember to check when you leave that you are logged out of your account ;-)
- It can sometimes happen that the television does not seem to be connected. Two tips: unplug the TV, wait 10 seconds, then plug it back in. A magic trick that has helped many technological devices many times ;-) ... On the other hand, the television does not always respond as quickly as you would like. So be patient and let it think for a while if you have pressed a button on the remote control.

NESPRESSO COFFEE MACHINE

- Press and hold the right button on top of the machine for 3 seconds. It will flash green. When it turns to continuously green and stops flashing, the machine is warmed up and ready for use;
- Open the machine by raising the handle/lever. Insert a coffee cup into the top of the machine with the tip towards the back. Carefully lower the handle and, if necessary, guide the coffee cup into the hole. If you cannot easily click the handle all the way down (flat/horizontal), the cup is not placed properly. Do not push through or the cup will break, but reposition slightly.
- Fold up the grid to slide a larger mug underneath. Press the button at the top (small or large mug of coffee). The machine stops automatically when enough water has flowed through.

BASIC SERVICES IN THE STUDIO

- Towels, shampoo and shower gel, hair dryer, toilet paper
- Dishcloth, brush, sponge, dishwashing liquid and block for dishwasher, hand soap
- Sugar, olive oil, salt & pepper
- Floor cloth, hand held vacuum cleaner, garbage bags
- Refrigerator, combination oven, Nespresso coffee machine, slow coffee machine.

WASHING AND IRONING CLOTHES, FLOOR CLEANING

- Unfortunately, we are not yet able to offer a washing machine. However, at a 2-minute walk from Homey-Kortrijk you will find both a laundry room with washing machines and dryers for self-service and a laundry/dry cleaning service.
- You will find an ironing board and iron in the closet in the hallway of Homey (between studio Tartuffe and studio The Relation). Thank you for putting them away after use so that other guests can use them.
- A regular vacuum cleaner and swiffer/detergent can also be found there in the cupboard.

SECURITY

- For your and our security, some cameras have been installed in the common parts of Homey (entrance hall, night hall, lounge etc ...). The images are only consulted, kept up to date, etc. in accordance with privacy and camera regulations.
- A fire alarm central is triggered in case of smoke and/or fire. However, it can also respond to too much steam from the shower. The fire station is also located in the built-in closet to the right of the front door of studio The Relation.
- If the alarm should sound, you should first check whether there is a fire after all.
- Resetting and cancelling the alarm is done by typing the following key combination on the panel (at the bottom of the built-in cupboard) in rapid succession:

'2' + '2' + '2' + '2' +  + 'green button'

You may need to repeat this several times.

CHECK-OUT: DON'T FORGET!

- Please do not leave any dishes behind. If necessary, start up another dishwasher ... removal is not mandatory. But please do not leave any dishes on the desk.
- Close all windows.
- Put the heating / air conditioning system in stand-by mode.
- Close the door of the studio
- Pull the front door of Homey into the lock.
- Put the parking access button back on the black table in the entrance hall.
- Paying for honesty bar and possible breakfast boxes.